

Torwood Homeowners Association
Board Meeting
November 30th, 2011
7:10 pm

1. Present: Paul Borger, Steve Ingram, Heather Singh
Absent: John Zemba, Tom Krisher

2. Financials: Steve Ingram
 - \$150 in outstanding dues for 2011 - 1 homeowner has outstanding dues for 2011
 - 2012 dues are already being collected
 - Expected to end Fiscal Year 2011 with approximately \$10,000 balance

3. Landscape Committee:
 - Board observed retention ponds after recent heavy rains.
 - Pond in northeast section appears to be holding a significant amount of water longer than intended
 - Pond in southeast section appears to be functioning well

4. New Business
 - Fire Hydrants – Paul and Heather placed stakes at all 18 Torwood hydrants
 - Maintenance of Torwood Common Space
 - Board agreed any maintenance performed in common areas will only be completed under weather conditions allowing for the least amount of impact to the area
 - Board discussed the logistics of holding an Association-wide informational meeting to discuss maintenance of the wooded common space
 - Paul will contact John Zemba to determine if the United Methodist Church of Saline would be available as a meeting space
 - Board tentatively picked January 10th, 2012 as a possible date for the meeting
 - Board would like to mail letter to all homeowners informing them of the meeting by mid-December
 - Board reviewed and agreed to follow voting procedures outlined in the By-Laws
 - Steve will be contacting an arborist to determine the cost to the Association of removing dead and dying trees on the common space
 - Paul will be contacting the City of Saline to determine what, if any, procedures the City requires to complete before maintenance can be performed
 - Heather and Steve will be working together to draft an informational letter to residents

Meeting adjourned at 8:45 PM